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This Notice Expires 31 May 1956

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PERSONNEL

TABLES OF ORGANIZATION

STAFF CEILING

1. The staff ceiling is a limiting figure which establishes the maximum number of personnel who may occupy positions on Agency tables of organization, in duty status, at any given time, subject to the availability of funds. The staff ceiling will include:

- a. Staff employees and staff agents.
- b. Military personnel, detailed to the Agency from their parent services, who function in a staff capacity.
- c. Civilian employees of other Government agencies detailed to the Agency by official personnel action as of the effective date of that action.

2. Personnel in leave-without-pay (LWOP) status for short periods not in excess of thirty days will be absorbed, i.e., the individual concerned will be counted within the staff ceiling. When an official personnel action places an employee in LWOP status in excess of thirty days, the individual will not be so counted as of the effective date of that action.

3. Personnel detailed from the civilian staff of the Agency to another Government agency, by official personnel action, for a period in excess of thirty days, will not be counted against the staff ceiling as of the effective date of that action.

4. Ceiling limitations will not preclude the obligatory return or restoration of personnel to duty even though such action may temporarily result in having more individuals on duty than authorized under the staff ceiling. In such cases, the personnel strength will be reduced to the staff ceiling level at the earliest practicable date, through the process of attrition.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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